



# MAHARASHTRA METRO RAIL CORPORATION LTD.



(A JOINT VENTURE OF GOVT. OF INDIA AND GOVT. OF MAHARASHTRA)

ADVT NO: MAHA-Metro/N/HR/01/2025

Date: 04.03.2025

<b>CLOSING DATE AND TIME FOR APPLICATION</b>	<b>03.04.2025 at 18:00 hrs.</b>
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Maharashtra Metro Rail Corporation Limited (MAHA-Metro), a Joint Venture Company with equal participation from the Govt. of India and the Govt. of Maharashtra is implementing Nagpur Metro Rail Project, Pune Metro Rail Project, Thane Integral Ring Metro Rail Project & O&M works of Navi Mumbai Metro Line-1 in the state of Maharashtra.

To meet with the immediate requirement of experienced personnel for **Maharashtra Metro Rail Corporation Limited at Nagpur Metro Rail Project, Navi Mumbai Metro Line-1 and Thane Integral Ring Metro Rail Project** applications are invited from experienced persons of Indian Nationality from Metro Rail/ Railway/ Railway PSUs/ Govt. Organizations/ PSUs/ Metro Related Infrastructure Industries having relevant experience, for the below- mentioned posts on **Contract/ Deputation** for a period of five years.

Sr. No.	Post (Post Code)	No. of Vacancy	Pay-Scale (IDA)	Minimum Educational Qualification	Minimum Experience (Post Qualification)	Maximum Age limit as on closing date
1	<b>Chief Project Manager (Civil/ Co-ordination) -E7</b>  (For Nagpur Metro Rail Project / Thane Integral Ring Metro Rail Project)	01 (UR-01)	Rs. 1,20,000-2,80,000/-	Full time B.E./ B. Tech in Civil Engineering from a Govt. recognized Institute/ University.	Candidates should have experience in the Planning & Quality Management of Metro Rail Projects. Reviewing of Detailed Project Reports of Metro Rail Projects along with the experience of detailed review of project progress. Further, the Candidate should have experience in dealing with NOCs, clearances for various developmental projects. Candidate should have experience in co-ordination and dealing with local authorities, Maharashtra State, Central Government along with the following: <b>A. IDA Candidates from Metro Rail/ Railway PSUs/ PSUs:</b> <b>Total 19 years of Executive Experience</b> and working in analogous Pay Scale of Rs. 1,20,000-2,80,000/- (E7) or Pay Scale of Rs. 1,00,000-2,60,000/- (E6). <b>OR</b> <b>B. CDA Candidates from Railways/ Govt. Organizations:</b> i) Working for 03 years in Pay Matrix Level 14 (SAG/ NFSAG) or working for 05 years in Level 13 or Level 13 and 13A combined as per 7 <sup>th</sup> CPC. <b>or</b> ii) Total 19 years of Group A service and currently working in Level 13 or Level 13A as per 7 <sup>th</sup> CPC	<b>55 Years</b>

Sr. No.	Post (Post Code)	No. of Vacancy	Pay-Scale (IDA)	Minimum Educational Qualification	Minimum Experience (Post Qualification)	Maximum Age limit as on closing date
					<p style="text-align: center;"><b>OR</b></p> <p><b>C. <u>Candidates from Metro Related Infrastructure Industries:</u></b></p> <p><b>Total 19 years of Executive Experience</b> and working with CTC of Rs. 2,50,000/- per month.</p> <p><b>Preference:</b> Candidate having specific experience in the planning, construction management in Metro Rail projects domain shall be given preference.</p>	
2.	<b>General Manager (HR)-E7</b>	01 (UR-01)	Rs. 1,20,000-2,80,000/-	Full time MBA (HR) or Master's Degree in Personnel Management with 60% marks from Govt. recognized University/ Institute.	<p>The candidate should have experience of formulation and implementation of HR Policies, Industrial Relations, Establishment matters, Compliance of Labor &amp; Industrial Law, Disciplinary cases, Service matters etc. He/ She should be well versed in carrying out Recruitment Process (online &amp; offline), along with the following:</p> <p><b>A. <u>IDA Candidates from Metro Rail/ Railway PSUs/ PSUs:</u></b></p> <p><b>Total 19 years of Executive Experience</b> and working in analogous Pay Scale of Rs. 1,20,000-2,80,000/- (E7) or Pay Scale of Rs. 1,00,000-2,60,000/- (E6).</p> <p style="text-align: center;"><b>OR</b></p> <p><b>B. <u>CDA Candidates from Railways/ Govt. Organizations:</u></b></p> <p>i) Working in Pay Matrix Level 14 (SAG/NFSAG) or working for 05 years in Level 13 or Level 13 and Level 13A combined as per 7<sup>th</sup> CPC.</p> <p style="text-align: center;"><b>or</b></p> <p>ii) Total 19 years of Group A service and currently working in Level 13 or Level 13A as per 7<sup>th</sup> CPC.</p> <p style="text-align: center;"><b>OR</b></p> <p><b>C. <u>Candidates from Metro Related Infrastructure Industries:</u></b></p> <p><b>Total 19 Years of Executive Experience</b> and working with CTC of Rs. 2,50,000/- per month.</p> <p><b>Preference:</b> Candidate from Railway/ Metro Rail, having knowledge of SAP/ ERP will be preferred</p>	55 Years

Sr. No.	Post (Post Code)	No. of Vacancy	Pay-Scale (IDA)	Minimum Educational Qualification	Minimum Experience (Post Qualification)	Maximum Age limit as on closing date
3.	<b>Manager (HR)-E2</b>  (For Thane Integral Ring Metro Rail Project)	01 (UR-01)	Rs. 60,000-1,80,000/-	Full time MBA (HR) Or Master's Degree in Personnel Management with 60% marks from a Govt. recognized Institution/ University.	<p>Candidates should have working experience of Establishment matters, Service matters, HR policies, Disciplinary cases, Labor Law, Recruitment Process etc. along with the following:</p> <p><b>A. <u>IDA Candidates from Metro Rail/ Railway PSUs/ PSUs:</u></b></p> <p><b>Total 04 years of Executive Experience</b> and working in analogous Pay Scale of Rs. 60,000-1,80,000 (E2) or Working in Pay Scale of Rs. 50,000- 1,60,000/-(E1).</p> <p style="text-align: center;"><b>OR</b></p> <p><b>B. <u>CDA Candidates from Railways/ Govt. Organization:</u></b></p> <p>Working in Pay Matrix Level 10 as per 7th CPC.</p> <p style="text-align: center;"><b>OR</b></p> <p><b>C. <u>Candidates from Metro Related Infrastructure Industries:</u></b></p> <p><b>Total 04 years of Executive Experience</b> and working with CTC of Rs. 1,30,000/- per month.</p> <p><b>Preference:</b> Candidate from Railway/ Metro Rail, having knowledge of SAP/ ERP will be preferred</p>	40 Years
4.	<b>Manager (Civil/ Track)-E2</b>  (For Navi Mumbai Metro Line-1)	01 (UR-01)	Rs. 60,000-1,80,000/-	Full time B.E./ B. Tech in Civil Engineering from a Govt. recognized Institute/ University.	<p>Candidates should have experience of construction of Civil Metro Station, All Track related works, Viaduct, Pre-stress Bridges, Construction Monitoring, Piling work, Girder Casting and Execution etc. along with the following:</p> <p><b>A. <u>IDA Candidates from Metro Rail/ Railway PSUs/ PSUs:</u></b></p> <p><b>Total 04 years of Executive Experience</b> and working in analogous Pay Scale of Rs. 60,000-1,80,000 (E2) or Working in Pay Scale of Rs. 50,000- 1,60,000/-(E1).</p> <p style="text-align: center;"><b>OR</b></p> <p><b>B. <u>CDA Candidates from Railways/ Govt. Organization:</u></b></p> <p>Working in Pay Matrix Level 10 as per 7th CPC.</p> <p style="text-align: center;"><b>OR</b></p> <p><b>C. <u>Candidates from Metro Related Infrastructure Industries:</u></b></p> <p><b>Total 04 years of Executive Experience</b> and working with CTC of Rs. 1,30,000/- per month.</p>	40 Years

Sr. No.	Post (Post Code)	No. of Vacancy	Pay-Scale (IDA)	Minimum Educational Qualification	Minimum Experience (Post Qualification)	Maximum Age limit as on closing date
5.	<b>Assistant Manager (HR)-E1</b>  (For Thane Integral Ring Metro Rail Project)	01 (UR-01)	Rs. 50,000-1,60,000/-	Full time MBA (HR) Or Master's Degree in Personnel Management with 60% marks from a Govt. recognized Institution/ University.	<p>Candidates should have working experience of Establishment matters, Service matters, HR policies, Disciplinary cases, Labor Law, Recruitment Process etc. along with the following:</p> <p><b>A. <u>IDA Candidates from Metro Rail/ Railway PSUs/ PSUs:</u></b>  <b>Total 05 years of Supervisory Experience</b> and working in Pay Scale of Rs. 46,000- 1,45,000/- (S4) or total 05 years of Supervisory Experience including 03 Years of experience in Pay Scale of Rs. 40,000- 1,25,000/- (S3).</p> <p style="text-align: center;"><b>OR</b></p> <p><b>B. <u>CDA Candidates from Railways/ Govt. Organization:</u></b>  Minimum 03 years of Supervisory Experience in Pay Matrix Level 07/08 as per 7th CPC.</p> <p style="text-align: center;"><b>OR</b></p> <p><b>C. <u>Candidates from Metro Related Infrastructure Industries:</u></b>  <b>Total 05 years of Supervisory Experience</b> and working with CTC of Rs. 1,00,000/- per month.</p> <p><b>Preference:</b> Candidate from Railway/ Metro Rail, having knowledge of SAP/ ERP will be preferred</p>	35 Years
6.	<b>Assistant Manager (Civil/ Contracts) - E1</b>  (For Navi Mumbai Metro Line-1)	01 (UR-1)	Rs. 50,000-1,60,000/-	Full time B.E./ B. Tech in Civil Engineering from a Govt. recognized Institute/ University.	<p>Candidates should have experience of construction of Civil Metro Station, Estimation, Construction Monitoring, Preparation and finalization of Tender document, RFQ, RFP, NIT, Pre &amp; Post Contract Management etc. along with the following:</p> <p><b>A. <u>IDA Candidates from Metro Rail/Railway PSUs/ PSUs:</u></b>  <b>Total 05 years of Supervisory Experience</b> and working in Pay Scale of Rs. 46,000- 1,45,000/- (S4) or total 05 years of Supervisory Experience including 03 Years of experience in Pay Scale of Rs. 40,000- 1,25,000/- (S3).</p> <p style="text-align: center;"><b>OR</b></p> <p><b>B. <u>CDA Candidates from Railways/ Govt. Organization:</u></b>  Minimum 03 years of Supervisory Experience in Pay Matrix Level 7/8 as per 7<sup>th</sup> CPC.</p> <p style="text-align: center;"><b>OR</b></p> <p><b>C. <u>Candidates from Metro Related Infrastructure Industries:</u></b>  <b>Total 05 years of Supervisory Experience</b> and working with CTC of Rs. 1,00,000/- per month.</p>	35 Years

UR = Unreserved

**NOTE:**

- 1) Candidates intending to come on deputation should obtain prior approval for deputation as per the HR Policy of their parent organization.
- 2) Candidates selected will be eligible for DA, Perks and other allowance as applicable in MAHA-Metro.
- 3) The Number of vacancies mentioned above may increase or decrease as per the requirement of MAHA- Metro.
- 4) Age Limits and Experience will be reckoned as on the Closing Date of the application.

**SELECTION PROCESS:** The selection process will comprise of Personal Interview followed by Document Verification and Medical Examination as per the post's category. The selection process would judge different facets of knowledge, skills, experience, expertise, aptitude, and physical fitness. The candidates will be shortlisted for an interview, based on their eligibility/ qualifications/ experience in the relevant field. If sufficient candidates are not available for the advertised post, then candidates with lesser service length/ higher age/ lesser experience/ relaxed qualification etc. may be considered for short-listing in the same post/ appropriate lower grade post, and based on the performance during the interview.

**MEDICAL EXAMINATION:** The selected candidates will have to undergo medical fitness examination in MAHA-Metro's nominated hospital as per the prescribed medical category. The details of medical standards can be seen on MAHA-Metro's website [www.mahametro.org](http://www.mahametro.org) (under the heading careers).

**HOW TO APPLY:**

Eligible and interested candidates may apply as per the application format at **Annexure-I. All relevant documents should be attached with the application.**

**Schedule of Selection Process:**

1. The complete filled in application form should reach this office latest by **03.04.2025**.
2. Names of shortlisted candidates will be informed through registered e-mail id provided in the application. The shortlisted candidates will have to appear for Personal Interview on the scheduled dates and time with all original documents/ testimonials and experience certificates. The Interview of the eligible candidates will be held at "Metro-Bhawan", Maharashtra Metro Rail Corporation Limited, VIP Road, Near Dikshabhoomi, Ramdaspath, Nagpur- 440 010 or through Video Conference". No separate communications by post will be sent to the candidates individually. The candidates are required to go through the instructions for Personal Interview sent along with e-mail and appear for the said test accordingly along with original copies of testimonials with one set of Xerox copy. The candidates should be in constant touch with MAHA-Metro website [www.mahametro.org](http://www.mahametro.org) for updated information.
3. The candidates, who qualify the selection process, will be informed through registered e-mail id.
4. The short listed candidates will be sent for medical examination as per the medical standards mentioned on MAHA-Metro website.
5. The details are to be filled up in the format given and attach two copies of recent passport size photos and all the relevant documents and testimonials.
6. Incomplete application or applications received after the due date will be summarily rejected. MAHA-Metro is not responsible for loss/ delay in post.
7. MAHA-Metro is not responsible for any printing error that might have in advertently crept in.
8. Candidates applying from Metro Rail/ Railway/ Govt. organization/ PSU's etc. will have to forward application through proper channel or need to submit "**NO OBJECTION CERTIFICATE**" from parent department at the time of Interview.

9. SC, ST and women candidates are required to pay a Non-refundable amount of Rs. 100/- as processing charges. However UR & OBC (including Ex-servicemen) candidates are required to pay a non-refundable fees of Rs. 400/- in form of Demand Draft in favor of Maharashtra Metro Rail Corporation Limited, payable at Nagpur. Candidates can also pay the processing charges of Rs. 100/- or non-refundable fees of Rs. 400/- (whichever applicable) through online payment in MAHA-Metro's SBI Account No. 37044386397 and IFSC Code No. SBIN0000432 or through UPI App BHIM SBI Pay.
10. Kindly write Name, Date of Birth, Post Name and Post Code on reverse side of DD/ attach the proof of online payment/ receipt of UPI App BHIM SBI Payment.
11. OBC candidates are required to submit the latest OBC caste certificate in Central Govt. Format only at the time of interview.
12. SC/ ST candidates are requested to submit caste certificate at the time of interview.
13. The service bond policy of MAHA-Metro will be applicable to all the selected candidates.
14. However, candidates after selection are likely to be posted at Nagpur/ Thane or any other project of MAHA-Metro, anywhere in India during their services in MAHA-Metro.



The eligible and willing candidates who fulfil the above mentioned eligibility criteria may apply along with their detailed particulars in the enclosed format by 03.04.2025, positively by speed post to:

**THE ENVELOPES SHOULD BE PROPERLY SEALED AND SUPERSCRIBED WITH**

Name of the Post \_\_\_\_\_, Post Code \_\_\_\_\_, Category \_\_\_\_\_

To  
General Manager (HR),  
Maharashtra Metro Rail Corporation Limited,  
Metro - Bhawan,  
VIP Road, Near Dikshabhoomi,  
Ramdaspath,  
Nagpur- 440 010.

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**BHIM**   
**SBI Pay** 



Scan & Pay Using Any UPI App to

UPI ID: collectionfeesmahametro@sbi

MERCHANT NAME: MAHARASHTRA METRO RAIL

CORPORA

**BHIM**  **UPI**   
SMART COLLECTIONS FOR METRO UNIFIED PAYMENTS INTERFACE





# MAHARASHTRA METRO RAIL CORPORATION LTD.

(A JOINT VENTURE OF GOVT. OF INDIA AND GOVT. OF MAHARASHTRA)



ADVT NO. MAHA-METRO/N/HR/01/2025, DATED 04<sup>th</sup> March, 2025

Recent  
passport size  
self –attested  
photograph to  
be pasted here

## APPLICATION FORMAT

(TO BE FILLED IN BOLD ENGLISH CAPITAL LETTERS BY THE CANDIDATE IN HIS OWN HANDWRITING)

1	Name of the Post			
2	Post Code			
	Option for joining MAHA-Metro on ( please tick (v))	Contract	Deputation	
3	Name of the Candidate (Mr./Ms./Mrs.)	First Name	Middle Name	Last Name(Surname)
4	Gender			
5	Father's / Husband's Name (Shri / Mr.)	First Name	Middle Name	Last Name(Surname)
6	Date of Birth (DD/MM/YYYY)			
7	Age as on Closing date:	Years-	Months-	Days-
8	Address for Correspondence			
9	Permanent Address			
10	Contact No. with STD Code			
11	Mobile Number			
12	Email ID			
13	Category (SC / ST / OBC / UR)			





# MAHARASHTRA METRO RAIL CORPORATION LTD.



(A JOINT VENTURE OF GOVT. OF INDIA AND GOVT. OF MAHARASHTRA)

14	Details of Education Qualification from 10 <sup>th</sup> Class Onwards	Name of Course	Examination Passed in year	Name of Institute	Name University/ Board	Percentage / Class / CGPA
A	Class 10 <sup>th</sup> / SSC					
B	Diploma / Class 12 <sup>th</sup> / HSC					
C	Graduation (Bachelor's Degree)					
D	Post-Graduation Degree					
E	Computer Knowledge/ Diploma					
F	Any Other Qualification					
15	Presently Employed in Metro Rail / Railway / Railway PSU's / Metro Related Infrastructure Industries					
A	Name of Present Organization					
B	Date of Joining					
C	Present Post/Post on which Working					
D	Pay Scale on which working (full pay scale with basic pay) CDA/IDA or Gross Per Month.	Pay Scale (IDA/CDA/7 <sup>th</sup> CPC)	Basic Pay		Gross Salary Per Month	
E	Date from which existing pay scale is applicable.					
F	Total number of years in Executive / Supervisory / Non-Supervisory Service (As applicable) with details of number of years in each grade/post.					
16	Details of DD like DD No. / Drawn on Bank / Amount/ DD Date.	(Kindly write Name, Date of Birth, Post Name & Post Code on reverse side of DD)				



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17	<p><b>Details of experience with supporting documents (In chronological orders)</b></p> <p><b>*Separate sheet for experience after eligibility qualification with full details to be enclosed</b></p>	
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**Note: Strike off whichever is not applicable.**

I hereby declare that all the information furnished by me above is true to my best belief. I understand that any false information / misrepresentation will lead to immediate cancellation of my candidature at MAHA-Metro.

Date.....

Place.....

**Name & Sign. of Candidate**

**Enclosure (Self-Attested):**

1. Details of Educational Qualifications (Qualifying Examination, Other)
2. Details of Work Experience (Photocopy of office-order or Certificate of Employer)
3. NOC from Current Employer (if applicable).
4. Details of DD/ Online Payment of fees.